

## POSITION DESCRIPTION

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**POSITION TITLE:** Train Engineer

**CREATED:** April 1, 2018

**SUPERVISOR'S TITLE:** Lead Train Engineer & Operations  
Manager

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### **POSITION PURPOSE**

Responsible for activities, safety and maintenance of the Virginia Zoo train the "Norfolk Southern Express". Ensuring that the train functioning, guidelines and running standards, established by the manufacturer and the Virginia Zoological Society are followed and maintained.

### **POSITION ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

Duties and responsibilities may include, but are not limited to, the following:

- ▶ Schedule, train and manage train staff
- ▶ Conduct daily safety check sheet and file information appropriately. Responsible for tickets, ride money and daily deposits.
- ▶ Conduct daily preventative maintenance check each day of operation and fill out appropriate paper work.
- ▶ Operate scheduled train rides as required during zoo open hours.
- ▶ Ensure proper train operations and safety of passengers and pedestrians.
- ▶ Deliver narration "storyline" to riders during ride.
- ▶ Sell tickets to guests as needed.
- ▶ Assist if needed, any special needs passenger.
- ▶ Ensure the safety of passengers.
- ▶ Other duties as assigned.

### **EDUCATION, KNOWLEDGE, SKILLS, AND ABILITIES**

To perform this job successfully, an individual must have the following education and/or experience.

#### **Education:**

Have a high school diploma or GED

#### **Qualifications:**

- Customer service experience
- Weekday Availability preferred
- Must possess a valid Virginia Driver's License
- Demonstrate ability to Interpret and apply policies, procedures, laws and regulations.