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**POSITION TITLE:** Summer Safari Camp Assistant

**DEPARTMENT:** Education

**JOB TYPE:** Seasonal

**REPORTS TO:** Safari Camp Coordinator

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The Virginia Zoo's Education Department seeks an enthusiastic and self-motivated individual to assist with the facilitation of summer camp and youth development programs. Candidates must possess experience in teaching children of a variety of ages, including very young children; be organized, creative and flexible; have good communication skills; and be able to work well in a team. Position start date is in June of 2019.

**Candidates must be available all weeks from June 3, 2019 through August 23, 2019 to be eligible for hire.**

### **POSITION ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- Conducting Summer Safari Camp programs for children and adults
- Preparing and organizing Safari Camp materials
- Assisting with supervision, training, and evaluation of Summer Safari Camp Instructors
- Supervising camper lunch breaks daily
- Teaching camp programs as needed
- Assisting camp instructors with camper inclusion and behavioral management
- Maintaining and organizing program supplies
- Contributing professionally to a collaborative, innovative, and energetic work environment
- Attending and participating in staff training and meetings
- Working in cooperation with full-time staff and education instructors
- Other tasks as assigned

### **EDUCATION, KNOWLEDGE, SKILLS, AND ABILITIES**

To perform this job successfully, an individual must have the following education and/or experience.

- Degree in associated field OR two years of progressive experience in related field
- Knowledge of zoology, ecology and informal education
- Experience working with children of all ages
- Experience supervising a team
- Excellent teaching and interpretive skills
- Exceptional time management and organizational skills
- Excellent written and verbal communication skills
- Experience working with exceptional students preferred

### **WORKING CONDITIONS**

To perform this job successfully, an individual must be able to work in the following conditions.

- Be able to stand for long periods of time
- Be able to lift 30 lbs. comfortably
- Job requires working in all weather and climate conditions including very hot temperatures and rain
- Must have availability throughout the entire Summer Safari Camp season

### **SALARY RANGE**

- The starting rate for the Summer Safari Camp Assistant is \$11/hr.
- This position is 40 hours per week from June 3, 2019 through August 23, 2019.

To apply, please email your resume, cover letter and 3 references to Kylie Wash at [kyle.wash@norfolk.gov](mailto:kyle.wash@norfolk.gov). Application materials must be submitted by March 18, 2019.