

## **Teen Programs Internship Winter/ Spring 2018**

### **Overview**

The Teen Programs intern supports our Conservation Youth Team (CYT) program. The CYT volunteer program helps students develop important job and life skills, build self-confidence, and earn community service hours. The intern will gain an understanding of the needs required for managing a year-round volunteer program for teens. The intern will assist with interviews, training, scheduling, day-to-day operations, and general supervision. The internship is unpaid, but there are many other benefits that will afford interns a valuable experience in conservation and teen programs management.

### **Duties**

- Assist in supervision of teens on-grounds
- Assist with CYT information sessions and professional development
- Review CYT applications and assist with interview process
- Prepare quarterly newsletter with zoo updates for teens
- Develop program and schedule for quarterly CYT meeting
- Help plan for the summer CYT session
- Help teens gain confidence in public speaking and conservation

### **Qualifications**

- Be a current undergraduate or graduate student
- Be available for at least a three month commitment
- Be able to make at least a 160 hour commitment
- Occasional evenings and weekends required; must be available at least one weekend day a week
- Have reliable transportation to and from the Virginia Zoo in Norfolk, VA

### **To Apply:**

Email your resume, cover letter, and transcript (unofficial is acceptable) to [Kristine.Kastenbaum@norfolk.gov](mailto:Kristine.Kastenbaum@norfolk.gov) or fax to 747-441-5408.

Applications for winter/spring 2018 are due December 1<sup>st</sup>, 2017.