

# Registration Form for School Programs

---



Forms may be faxed to the Education Department at (757) 625-1061 or mailed to:

Education Department, VZS, 3500 Granby Street, Norfolk VA 23504

Name of School or Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening or Cell Phone: \_\_\_\_\_

Email (for program confirmation): \_\_\_\_\_

Please list dates and times in order of your preference.

Program Date: 1<sup>st</sup> Preference \_\_\_\_\_ 2<sup>nd</sup> Preference \_\_\_\_\_ 3<sup>rd</sup> Preference \_\_\_\_\_

Program Time: 1<sup>st</sup> Preference \_\_\_\_\_ 2<sup>nd</sup> Preference \_\_\_\_\_ 3<sup>rd</sup> Preference \_\_\_\_\_

Program Title: \_\_\_\_\_

Age of children/students attending: \_\_\_\_\_ Grade: \_\_\_\_\_

Number of children/students attending: \_\_\_\_\_ (Please pay careful attention to the maximum number of participants allowed for any one presentation of the program ordered)

Location (Your site or the Zoo): \_\_\_\_\_ (If you are scheduling at a location other than the Zoo, it is important that you fax or mail directions from the Zoo to your location. Our fax number is (757) 625-1061.)

Please list any special needs such as accommodations, or constraints such as time concerns:

Your program can be considered confirmed upon receipt of a confirming email or fax from the Education Department. Please call to make sure we have received your reservation if you do not receive a prompt confirmation.

Payment for your program(s) is due prior to or at the time scheduled. Your check should be made payable to Virginia Zoological Society.

I have read and agreed to the above concerning directions, confirmation, and payment.

Signature of responsible party: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_